

L. W. "Nubbin" Cooper Jr.
County Commissioner, Precinct 1



Amanda Young
County Commissioner, Precinct 3

Chris Kirkendall
County Commissioner, Precinct 2

Ernie Koch
County Commissioner, Precinct 4

Wayne McDaniel
County Judge

COMMISSIONERS COURT OF HARDIN COUNTY, TEXAS
HARDIN COUNTY COURTHOUSE ■ COMMISSIONERS COURTROOM (A-131)

NOTICE OF REGULAR MEETING AND AGENDA
TUESDAY | NOVEMBER 14, 2023 | 10:00 A.M.

Any attendee of this Open Meeting may be permitted to comment on an Agenda Item for a period of three (3) minutes by raising their hand and being recognized by the Presiding Member prior to the Court acting on any item. Anyone who addresses Commissioners Court must do so from the lectern.

- 1) Establish Quorum and Call Meeting to Order | *Hon. Wayne McDaniel*
- 2) Invocation and Pledge of Allegiance | *Hon. L.W. (Nubbin) Cooper, Jr.*
- 3) Consider and possibly approve the October 24, 2023 Regular Meeting [Minutes](#) as presented by *Hon. Connie Becton, County Clerk*.
- 4) Consider and possibly approve the following, as presented by *Hon. Deborah McWilliams, County Treasurer*: Request to cancel all [Registered Claims](#) from October 24, 2023; November 14, 2023 [Cash Statement](#); and [Quarterly Report](#) for quarter ending September 30, 2023.
- 5) Authorization to pay [County bills](#) as presented by *Mrs. Angela Gore, County Auditor*.
- 6) Presentation of a draft version of the 2024 Hardin County Atlas by *Mr. Carl Marshall, South East Texas Regional Planning Commission*.
- 7) Consider and possibly approve amendment to the FY 24 Budget by adding Revenue account '010-320-101 Liquor License Permit' in the amount of \$1,000 pursuant to Health and Safety Code § 437.01235 as [requested](#) by *Hon. Wayne McDaniel, County Judge*
- 8) Consider approval of request by *Hon. Wayne McDaniel, County Judge*, to authorize a temporary part time Clerk in the AgriLife Extension Agent Department at a rate of \$15.00 per hour to assist as needed during the extended absence of the Agent, effective immediately; and further approval of request to amend to the FY24 Budget by transferring up to \$9,070 from '010-401-800 Contingency - General' into the Salary and Fringe line items of the AgriLife Extension Agent Department as specified by the Assistant County Auditor in the attached [Exhibit](#) for this agenda item.

- 9) Consider and possibly authorize the County Judge to execute the Airport Lease for Fixed Base Operations (FBO) between Hardin County and Mr. Dale Williford for Hawthorne Field (Hardin County Airport) for a period to begin on November 14, 2023 and end on December 31, 2026.
- 10) Discussion and possible action to re-appoint Mr. Robb Starr as a Director for Southeast Texas Groundwater Conservation District for a three (3) year term effective January 1, 2024 (term will end December 31, 2026).
- 11) Consider approval of request by *Hon. Mark Davis, Sheriff*, to authorize the County Judge to execute Interlocal Cooperation Contract with City of Beaumont, City of Port Arthur, Jefferson County, Jasper County, and Orange County for Southeast Texas Auto Theft Task Force.
- 12) Consider approval of request by *Hon. Mark Davis, Sheriff*, to fill two vacancies on the Sexual Assault Response Team (SART) by appointing Mrs. Jennifer Walters, HCCVAC Director; and Ms. Kelly Rosa, QMHP, Spindletop Center, pursuant to § 351.255 LGC.
- 13) Consider approval of request by *Hon. Mark Davis, Sheriff*, to accept for filing in the Minutes of the Court a report of Biennial Review of the Hardin County Sexual Assault Response Team (SART) pursuant to § 351.257 LGC.
- 14) Consider approval of request by *Hon. Mark Davis, Sheriff*, to authorize the County Judge to execute an Agreement with the Texas Law Enforcement Support Office (LESO) for participation in the law enforcement surplus property program.
- 15) Consider approval of request by *Mr. Alex Parker, Floodplain Administrator*, to approve replat of Lots 71, 72 and 73, Rolling Hills Estates, Volume 3, Page 44, Plat Records of Hardin County, Texas into Lots 72A and 73A, Rolling Hills Estates, John Choate Survey, Abstract No. 138, located in Precinct 3.
- 16) Consider approval of request by *Hon. Connie Becton, County Clerk*, to increase plat recording fees from \$46.00 to \$56.00 for the 1st page and \$20.00 for each additional page of plat.
- 17) Canvassing the results of the November 7, 2023, Constitutional Amendment Special Election in accordance with § 67.007, Texas Election Code as presented by *Hon. Connie Becton, County Clerk*.
- 18) Canvassing the results of the November 7, 2023, Constitutional Amendment Special Election, Hardin County Emergency Services District No. 7 Proposition A for the Confirmation of the Creation of said district, as presented by *Hon. Connie Becton, County Clerk*.
- 19) Consider approval of request by *Chief Monica Kelley, Juvenile Probation Department*, to pay FNT Construction Services Invoice #101923-1 in the amount of \$7,436.00 for work completed in the recreation yard, to be paid out of line item '605-502-534 Capital Improvements'.
- 20) Presentation of information on the deposit of \$26,069.00 from the Texas Juvenile Justice Department (TJJD) into line item '010-342-101 Housing Juveniles' for the housing of juveniles awaiting commitment to the Texas Juvenile Justice Department (TJJD) as requested by *Chief Monica Kelley, Juvenile Probation Department*.

- 21) Consider **request** by *Mrs. Jennifer Walters, HCCVAC Director*, to pay The Forensic Pathologists, LLC Invoice #102023B in the amount of \$8,500.00 for expert witness testimony in District Court trial.
- 22) Consider **request** by *Hon. Ernie Koch, County Commissioner*, to amend the FY24 Budget by transferring \$15,168.85 from R&B Fund Balance to '017-624-351 Vehicle/Equipment Expense' for repairs to a 2011 Gradall and a 2021 John Deere tractor. Expenses were encumbered during FY23, but the repairs were not completed by September 30, 2023.
- 23) Consider **request** by *Hon. Ernie Koch, County Commissioner*, to amend the FY24 Budget by transferring \$28,902.28 from R&B Fund Balance to '017-624-570 Equipment Purchase'. This is for the purchase of HTC Model 1800 Hydraulic Truck Conveyor. This expense was encumbered during FY23, but the equipment was not delivered by September 30, 2023.
- 24) Consider and possibly **authorize** the Purchasing Agent to publish Invitation for Bid to make minor repairs to and paint the exterior of the Courthouse building as requested by *Hon. Wayne McDaniel, County Judge*.
- 25) Consider **request** by *Mrs. Misty Sims, Purchasing Agent*, to present recommendation from the evaluation committee concerning proposals received for engineering services for general Hardin County projects; and possibly award to successful vendor. If approved, authorize the County Judge to enter into an Agreement with the selected vendor upon Approval as to Form by the County Attorney.
- 26) Consider approval of **request** by *Mrs. Misty Sims, Purchasing Agent*, to present results of bids received for overlaying approximately 18' x 1,450' on South Williford Road, located in Commissioner Precinct 2; and possibly award to successful bidder.
- 27) Consider approval of **request** by *Mrs. Misty Sims, Purchasing Agent*, to present results of bids received for Rye Base material for all R&B Departments as previously discussed in Commissioners Court on October 10, 2023 and tabled on October 24, 2023; and possibly award to successful bidder, or take other action as the Court deems necessary.
- 28) Consider approval of **request** by *Mrs. Misty Sims, Purchasing Agent*, to present results of bids received for motor fuel, oil and lubricants for all Road & Bridge Departments, and possibly award successful bidders.
- 29) Consider approval of **request** by *Hon. Amanda Young, County Commissioner*, to purchase a 2023 John Deere Tractor (VIN...1780) with Boom Mower in the amount of \$163,333.05 utilizing a cooperative purchasing agreement. If approved, this purchase will be financed for a term not to exceed 5 years.
- 30) Consider approval of **request** by *Hon. Chris Kirkendall, County Commissioner*, to purchase a 2021 Ford F750 Dump Truck (VIN...3089) in the amount of \$88,000.00. If approved, this purchase will be paid for utilizing line item '017-622-570 Equipment Purchase'.

- 31) Consider approval of **request** by *Mrs. Melinda Herrington, Human Resources Director*, to authorize the County Judge to sign AirMedCare Network Membership for Payroll Deduct Only Agreement.
- 32) Consider approval of **request** by *Mrs. Melinda Herrington, Human Resources Director*, to approve updated job descriptions for Victims Advocate positions in the Hardin County Crime Victims Assistance Center (HCCVAC).
- 33) Consider approval of **request** by *Ms. Sharon Whitley, Health Director*, to authorize the County Judge to execute a Contractor Agreement 2023-101710 between National Association of County and City Health Officials (NACCHO) and Hardin County. This grant will support local health departments in strengthening readiness to respond to existing or emerging infectious diseases that will impact the community. (\$0 local match).
- 34) Consider approval of **request** by *Ms. Sharon Whitley, Health Director*, to accept donation of a 2023 Ford Bronco Sport (VIN...6182) from South Plains Community Action Association, Inc. The vehicle was purchased with USDA funds and gifted to Hardin County Health Services WIC Division.
- 35) Consider approval of **request** by *Ms. Sharon Whitley, Health Director*, to authorize the County Judge to execute Hardin County Garden Box Project Memorandum of Understanding (MOU) between Participating Schools and Hardin County Health Services. The goal of this project is to promote and encourage gardening and healthy eating to school-age individuals in Hardin County.
- 36) Consider approval of **request** by *Ms. Sharon Whitley, Health Director*, to apply for a \$25,000.00 Small Communities, Big Challenges, Competition from the U.S. Environmental Protection Agency (EPA). The goal of this competition is to gain a better understanding of environmental and public health challenges facing rural communities.
- 37) Consider approval of **request** by *Ms. Sharon Whitley, Health Director*, to authorize the County Judge to execute Mobile Behavioral Health Clinic Memorandum of Understanding (MOU) Agreement Renewal between Spindletop Center and Hardin County Health Services. The Mobile Clinic will be located at the Courthouse Annex Building and will provide behavioral health services to eligible individuals.
- 38) Consider approval of **request** by *Hon. Matthew Minick, County Attorney*, to utilize funds from the waived County Attorney Supplement (\$15,772.12) toward salaries/fringes in the amount listed below for FY 24:

POSITION	BI-WEEKLY	WAGES	FRINGES (Estimate)	TOTAL
Crime Victims Coordinator	\$76.92	\$1,999.92	\$470.00	\$2,469.92
Document Clerk	\$173.08	\$4,500.08	\$1,054.00	\$5,554.08

39) Consider approval of **request** by *Hon. Matthew Minick, County Attorney*, to temporarily increase the salary/fringes of the Document Clerk from November 14, 2023 until March 2, 2024, while this employee performs additional duties. If approved, funds from the waived County Attorney Supplement will be utilized to fund this increase as follows:

POSITION	BI-WEEKLY	WAGES	FRINGES (Estimate)	TOTAL
Document Clerk	\$76.92	\$615.36	\$148.00	\$763.36

40) **WORKSHOP**: Conduct workshop to discuss the possibility of creating the position of County Elections Administrator in Hardin County pursuant to Chapter 31, Subchapter B, Texas Election Code. If created, the Hardin County Elections Administrator will perform the duties and functions of the Voter Registrar, the duties and functions placed on the County Clerk by statute, and the duties and functions placed on the Administrator by TEC § 31.044 and 31.055.

41) Discussion only by Any County Official of any item not on the Agenda without taking any action.

42) Adjourn.



Wayne McDaniel
HARDIN COUNTY JUDGE